

Microsoft Home Use Program

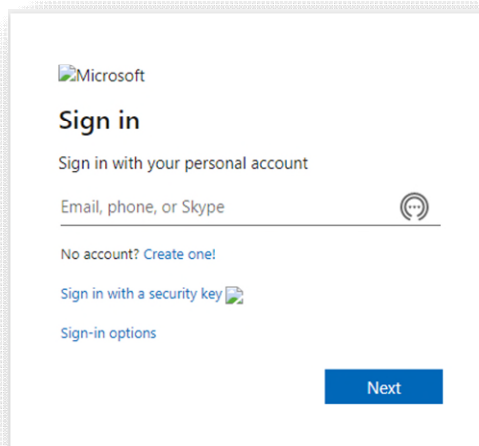
The Microsoft Home Use Program enables Firm employees to get a licensed copy of most Microsoft Office applications to install and use on a home computer.



This is for home use only.
Please do not install on Firm computers.

Accessing the Microsoft Home Use Program Website

1. Go to www.microsoftthup.com.
2. Enter your work email address. Click the **Get started** button. An email verification will be sent to your work email account.
3. Click the **Login with Personal Account** button from a personal computer/mobile device.
4. At the Microsoft Sign in dialog box, enter your existing personal Microsoft account or click the **Create one! link**:



Installing on Personal Device(s)

1. Go to www.microsoft.com.
2. Login to your personal Microsoft account.
3. Click the icon in the upper right corner.
4. Click **My account**.
5. Click **Install** under Subscriptions and whichever Office product was purchased.

5. Choose a subscription plan.
6. Enter a payment method.